



We invite applications for the role of **Elementary School Counselor** for the 2019-2020 school year according to the following skills and qualifications:

The position:

To provide professional guidance in the area of affective education to the elementary students and staff. Teach students life skills to manage emotions and apply interpersonal skills to cope with situations and problems in and out of school. The focus is on proactive and preventive education.

Primary Responsibilities

- Demonstrates multicultural, ethical and professional competencies in planning, organizing, implementing and evaluating the comprehensive school counseling program
- Coordinates with teachers and provides individual and group counseling to students to include the following themes: anxiety, self-esteem, fears, peer relationships, and decision making
- Plans and organizes preventive education programs (i.e. Conscious Discipline, Active Parenting, etc.)
- Coordinates and implements based on needs, providing individual or group counseling (e.g. crisis intervention, peer mediation, personal growth, etc.)
- Provides in-service for staff and parents regarding the school counseling curriculum and the assistance it offers
- Serves effectively on the Student Study Team and school-wide committees
- Is responsible for an equitable portion of the cases studies brought before the Student Study Team to be the case manager
- Provides professional information to the community regarding effective education with articles in the school newsletters
- Supports teachers to integrate social and emotional curriculum with the academic curriculum (e.g. Caring School Community)
- Assists with the transition of new and withdrawing students (i.e. Student Ambassadors Program)
- Works with teachers to identify strategies to help students
- Is responsive to the needs of students, staff, and parents
- Demonstrates respect, interest, and consideration for those with whom he/she interacts
- Consults with teachers, parents, and outside specialists regarding social, emotional, and academic needs
- Assists in school crisis management planning and related activities
- Counsels students regarding personal/family concerns (eg, divorce, death, moving)





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- Coordinates referrals for students and/or families to education professionals (e.g., mental health or medical assessment)
- Conducts teacher in-service programs on child development issues, student motivation, and classroom management
- Engages with students by observing social interactions, and developing relationships during non-instructional times
- Supports the Admissions Process
- Participates in the School and Community Life Committee (Comite Convivencia Escolar)

Qualifications and Experience

- Masters Degree in Psychology/Counseling
- Experience working in an international school preferred
- An ability to communicate effectively in both Spanish and English

Skills

- Excellent human relation skills
- Ability to connect with young children, communicating clearly and kindly with them
- Excellent listening and communication skills
- Ability to adapt to various situations
- An understanding of confidentiality and professional boundaries

Reports to: Elementary School Principal

Time commitment: Full-time

Interested candidates should send their letter of interest along with their CV and reference list by email to Adriana Hernández at Ahernandez@nido.cl.

