



INTERNATIONAL SCHOOL NIDO DE AGUILAS
AVENIDA EL RODEO 14200
LO BARNECHEA | SANTIAGO | CHILE
+56 2 2339 8100

www.nido.cl

Director of Information Technology (IT Director)

The International School Nido de Aguilas offers an English language-based, liberal arts education influenced by U.S. and Chilean thought and tradition, that prepares students to be eloquent communicators and impactful stewards of a rapidly changing world. Nido students:

- Engage in authentic, consequential experiences, learn by doing, and are accustomed to taking risks.
- Master a rich curriculum while acquiring the skills to communicate across multiple fields, disciplines, and cultures.
- Build their own personalities fully, nurturing their strengths and passions.

Introduction to Position

The IT Director reports directly to the Director of the school and serves as the school's chief administrator in charge of all technology-related issues. With the technology landscape changing as quickly as it does and the school's heightened focus on emerging technologies and their impact on teaching and learning, a point person is vitally important.

This is a critical role for Nido's short-term operational efficiency and its long-term strategic planning, as it ensures the school's educational program drives the scope and magnitude of technology support, not the other way around. The person in this position is the face of IT at Nido, responsible for technical infrastructure and support, database and systems management, student information systems, technology integration, communication with other stakeholders in the technology domain, and research in the area of innovative practice and design.

The incumbent is expected to take a lead role in developing and monitoring school-wide priorities that encompass the following areas of responsibility:

Key accountabilities

- **Teaching, Learning, Research, Innovation**
 - o Work with the Division Principals and the Teaching & Learning Director to provide leadership in the areas of IT standards, integration, prototype research, and innovation
 - o Provide guidance and support to teachers and professional teams for the successful integration of technology across the curriculum and departments.
 - o Support teachers and administrators as they strive to develop and embed current and emerging technologies that support 21st century teaching and learning
 - o Provide collaborative leadership for the school's 1:1 laptop program and future strategic initiatives that make use of increased technology integration
 - o Collaborate with and support the librarians, technology integrators, and coaches in each division
 - o Coordinate the implementation and periodic review of school-wide technology curriculum elements
 - o Monitor learning needs and coordinate professional development activities so that faculty and staff are well trained in pertinent data systems, software, applications, and technology tools (educational and operational)
- **Technical Infrastructure**
 - o Coordinate the planning, implementation, and support of technology infrastructure items, including networks, servers, IP phone systems, end-user equipment, software, web- and cloud-based services





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- o Serve as technical backup to network and support managers.
 - o Ensure that the IT department provides efficient and timely end-user support
 - o Continually improve the operational efficiency of the school by maximizing appropriate use of information systems, integrated databases, and communication mechanisms
- **Data Integration and Utilization**
 - o Continually monitor efficacy of data systems in regard to functionality, usability, alignment, cost
 - o Establish and supervise procedures that regularly review technology products used by the school
 - o Work with other members of the school's leadership team to determine the best way to gather, utilize, and archive pertinent data (educational and operational)
 - o Coordinate and integrate individual data systems into a coherent whole that effectively serves all educational and operational needs of the school
- **Administrative**
 - o Empower, supervise, and evaluate all members of the IT department
 - o Continually assess IT department structure and staffing, and recommend necessary changes
 - o Prepare and monitor the IT budget and resource allocation, in conjunction with other cost centres

Qualifications

Required

- Minimum three years' experience using current and emerging technologies to support learning
- Evidence of integration of instructional technology into the curriculum
- Demonstrated experience with complex data systems and their coherent implementation in a school setting
- Effective oral and written communication within a school community
- Demonstrated experience with supervision, budgeting, and long-term planning
- Demonstrated experience and technical competence with network operating systems and IT infrastructure
- Evidence of recent professional development activities in the field of IT





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Preferred

- Previous experience as an IT Director in a K-12 school setting
- Master's degree in Educational Technology (or a related field) or Database Management
- Minimum of three years of classroom teaching experience in a homeroom or core subject
- Experience with 1:1 programs in K-12 schools
- Project management experience in the implementation and evaluation of technology applications and systems
- Experience working in an internationally, culturally and linguistically diverse school setting

Instructions for application

If you see yourself in this challenging and exciting position, please apply immediately by sending your application letter and résumé to Mr. David Perry, Headmaster via his assistant, Adriana Hernandez at AHernandez@nido.cl
Interviews will be conducted at the earliest opportunity for a start on 1st July 2020.

Nido de Aguilas is an equal opportunities employer and does not discriminate on the basis of race, colour, gender, sexual orientation, national origin, religion or marital status.

Nido has established a rigorous vetting process and code of conduct for all employees with regard to child protection.

